



Discovery Legal Retrieval and Process Service

Company Name:

Ph #: Requested by:

Address:

Email:

TYPE OF SERVICES REQUESTED

PROCESS SERVICE COURT FILING COPY JOB SKIP TRACE

LICENSE PLATE CHECK RECORDS PICK UP RECORDING OTHER

TIME FRAME

Rush (within 24 hours)

Routine (first attempt typically within 3 days)

Court: Case#:

Special instructions:

PARTY TO BE SERVED ADDRESS & ALTERNATIVE ADDRESS

Name:

Address:

Address:

City & Zip:

City & Zip:

Ph#:

Ph#:

Additional info:

Defendant Description

Additional info: DOB: SSN: CDL: Marital Status: (S) (M)

(D)Physical Description: Ht: Wt: Hair: Eyes: M/F: Race:

Vehicle Info: Year: Make: Model: Color: Lic#:

Other

